



Action Verbs for Your CV

achieve	discover	interact	recognize
acted as	display	interpret	recommend
active in	distribute	interview	redesign
adapt	document	investigate	refer
administer	draft	involve	reinforce
advise	earn	judge	relate
allocate	edit	lead	reorganize
analyze	eliminate	lecture	report
anticipate	employ	locate	represent
approve	enact	maintain	research
arrange	encourage	manage	resolve
assess	enforce	mediate	review
assist	enhance	modify	revise
attend	establish	monitor	schedule
balance	estimate	motivate	screen
budget	evaluate	negotiate	select
calculate	examine	observe	serve
chaperone	express	obtain	simplify
clarify	facilitate	operate	solve
coach	follow up	order	speak
communicate	formulate	organize	standardize
compare	gain	originate	stimulate
complete	generate	oversee	strengthen
conduct	grade	participate	structure
construct	guide	perceive	substitute
consult	handle	perform	summarize
control	identify	plan	supervise
cooperate	illustrate	predict	support
coordinate	implement	prepare	teach
counsel	improve	prescribe	test
create	improvise	present	train
decide	incorporate	prevent	transform
define	increase	produce	translate
delegate	influence	propose	treat
demonstrate	inform	prove	tutor
design	initiate	provide	utilize
determine	inspect	publicize	verify
diagnose	inspire	publish	win
direct	instruct	question	write
discipline	integrate	realize	

This form is provided by the Ochsner Clinical School Office of Student Affairs.