

Student Orientation Checklist

Queensland Health requires you to review the '[Student orientation requirement](#)' section on the '[Clinical placements and work experience](#)' website prior to your placement. Please ensure that you have read and understood the requirements before completing the checklist below.

Please tick the below boxes to indicate the areas you have read and understood. **By ticking these boxes you are agreeing to comply with the policies and requirements of each essential placement requirement.**

Blue card and criminal history checks

- Blue card
- General criminal history check
- Aged care criminal history check
- Corrective services criminal history check

Code of Conduct

- To whom does the code apply?
- The four (4) ethics principles

Cultural diversity

- Organisational cultural competency framework
- Aboriginal and Torres Strait Islander Cultural Framework 2010 - 2033

Infection control and immunisation

- Hepatitis B (*In the left hand menu bar on CHRISP website click on Resource Centre", then "Factsheets", then "Hepatitis B Vaccination for Students"*)
 - Hepatitis B vaccination guidelines
 - Non-responders
- Health care workers with hepatitis B, hepatitis C or HIV
- Occupational exposure
 - Healthcare associated infections (HAI)
- Other recommended vaccinations

Occupational health and safety

- Mandatory LEO online modules – Prior to Placement
 - Work Health and Safety Induction
 - First-Response Evacuation Instructions
 - Occupational Violence Prevention Fundamentals
 - Prevention and Management of Musculoskeletal Disorders (MSD)
- Mandatory OHS requirements – At placement
 - Local site induction

Privacy, confidentiality and documentation

- Privacy
- Confidentiality
- Documentation

I, _____ (***(Please enter your full name)***) certify that I have read and understood the preceding topics on the Queensland Health '[Clinical placements and work experience](#)' website in preparation of my placement.

Signature: _____

Date:

(DD/MM/YYYY)

Essential Placement Requirement – immunisation and infection control

As you have read the Student Deed and Orientation website you will understand the requirement to have **satisfied the below ‘Immunisation and Infection Control Declaration’ for hepatitis B vaccination.**

It is recognised that some students are required to start their placements either immediately or within a short period of commencing their studies. If you are unable to meet the hepatitis B vaccination requirement prior to your first attendance at a Queensland Hospital and Health Service facility, you must seek medical advice to discuss the appropriateness of receiving an accelerated schedule of hepatitis B vaccination.

If you are deemed a non-responder after the initial course of hepatitis B vaccination you must see an infectious diseases physician or general practitioner to discuss risks and options prior to the undertaking of your study/placement/supervision program in a Queensland Hospital and Health Service facility.

I agree and I **have** complied with the above stated hepatitis B vaccination requirements and declare that I **have** undertaken vaccination against hepatitis B prior to commencement of my student placement with the Queensland Hospital and Health Service facility.

The date of completion of vaccination was (DD/MM/YYYY).

Evidence of vaccination or proof that I am not susceptible to hepatitis B is attached.

Infected health care worker - student responsibilities

I declare and agree that I **have** read and understand the [Guideline ‘Management of Human Immunodeficiency Virus \(HIV\), Hepatitis B Virus, and Hepatitis C Virus Infected Healthcare Workers’](#) and acknowledge that this standard also applies to students on placement in Queensland Hospital and Health Service facilities.

I **declare** that I **understand** my disclosure responsibilities under the *Responsibilities of the HBV/HCV/HIV infected healthcare workers*¹.

I acknowledge and understand that health care workers (including students and supervisors) who are hepatitis C antibody and PCR positive, hepatitis HBV DNA positive, or HIV antibody positive must not perform exposure prone procedures as defined in the Guideline.

I **agree** to comply with the guidelines and all procedures in place at the Queensland Hospital and Health Service facility at which I am placed, in respect of Queensland Health vaccination and infection control of health care workers.

I **understand** that this orientation is one of the requirements of eligibility for a placement at a Queensland Hospital and Health Service facility.

Name:

Course:

Signature: _____ Date: (DD/MM/YYYY)

¹ Disclosing a HIV/HBV/HCV positive status will not preclude a student from being considered for a placement. However, the student will not be permitted to participate in any exposure prone procedure while on placement. The student should consult their education provider to determine whether completing their placement/program notwithstanding those restrictions will still enable them to achieve required learning outcome and qualification in their course of study. Queensland Health will keep confidential the students declarations save if required by law to disclose.