

EMPLOYEE PARKING*– Coolidge Parking Lot -

Parking 4:00am – 12:30am Monday through Friday

Employees on duty during this time period are assigned to the Coolidge Parking Lot.

- The Coolidge Lot main entrance is located across from the Patient Garage, down past the Ochsner for Children Building. Alternate entrances are located to the west of the Ochsner for Children Building, and west of the warehouse building.
- **DO NOT PARK IN THE COVERED PARKING GARAGE OR RAISED PARKING AREA BEHIND THIS GARAGE**
- Shuttle service is provided 4:00am – 12:30am Monday through Friday.
- Please follow the directional signs and roadway markings.
- Please use the pedestrian crosswalk to cross Jefferson Hwy if you do not ride the shuttle.

After Hours Parking – Monday through Friday 12:30am – 4:00am / Weekend and Holiday

The Coolidge Parking Lot is closed during this time period. Under the following conditions, employees should park in the Patient Garage on uncovered areas of Levels 7 and 7 ONLY:

- Employees whose shift requires reporting for duty prior to 4:00am
- Employees whose shift requires leaving duty after 12:30am
- Employees who are on duty between 12:30am and 4:00am
- Employees reporting for duty on weekends and holidays
- Use of the Patient Garage at any other time while on duty is considered a violation of patient care parking as per HR General Policy 100.2 Employee Parking.
- Employees must use the entrance ramp located on Tansey Blvd.

Parking Tags

- Upon registering your vehicle, you will receive a parking decal.
- Please place this tag on the inside of your front windshield – top center.
- Decals are required.
- You may obtain decals for additional vehicles by registering each vehicle with the Parking Office. Vehicle make, model, color and license plate number are needed.
- Replacement fee is \$5.00

Additional Information

- Parking in an unassigned or patient care area is subject to corrective action as per HR General Policy 100.2.
- Employees who have a patient appointment at Ochsner may park in the patient garage as a patient. Vehicle should be moved to Coolidge Parking Lot when returning to duty.
- If you have any questions regarding your parking, please call the Parking Office at x27275.
- If you encounter problems after hours or require vehicle assistance, please call Security Operations at x23770 or 842-3770. The Security Operations office is open 24 hours daily.

****This parking information applies to employees, contract employees, temporary employees, traveling employees and employees who are housed in the Brent House Hotel.***