

MD Learning Community Allocations

Medicine Student Handbook

For student use

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This handbook has been created to assist MD students in the use of the Placements system. It outlines how to use the system and key information relating to items such as preferencing and understanding your Learning Community allocation.

01 Learning Communities

Information on the MD
Learning Communities

1.0 MD Learning Communities

What is a Learning Community?

As a student, you will join a 'learning community' during your first year. Each 'learning community' is geographically based bringing together students, academics, clinical teachers and professional staff. Learning communities provide a clinical home where students are engaged in learning from each other and are supported to flourish as they develop as a medical professional across the MD program.

When will I attend my Learning Community?

Students will be based at the MD Learning Hub at St Lucia for Year 1 and will be supported by the academic and professional staff within the MD Learning Hub.

Throughout their studies, students will have the opportunity to experience other Learning Communities.

Where are the Learning Communities?

Learning Community	Hospitals
Central	Royal Brisbane and Women's Hospital, Greenslopes Private Hospital and community providers
North	The Prince Charles Hospital, Caboolture Hospital, Redcliffe Hospital and community providers
South	The Princess Alexandra Hospital, Queen Elizabeth II Jubilee Hospital and community providers
West	Mater Hospital, Ipswich Hospital and community providers

1.1 Learning Communities – preferencing

What you can preference depends on the type of student you are. UQ-Onshore and UQ-Ochsner students need to preference from the below:

UQ-Onshore Medical Student

- Central
- North
- South
- West

UQ-Ochsner Medical Student

- Central
- South



Important!

Central Queensland, Wide Bay, and Darling Downs - South West students are already allocated!

Central QLD = **Central**

Wide Bay = **South**

Darling Downs - South-West = **Central**

02 The Placements System

How to find, log in and
navigate the Placement
System, InPlace.

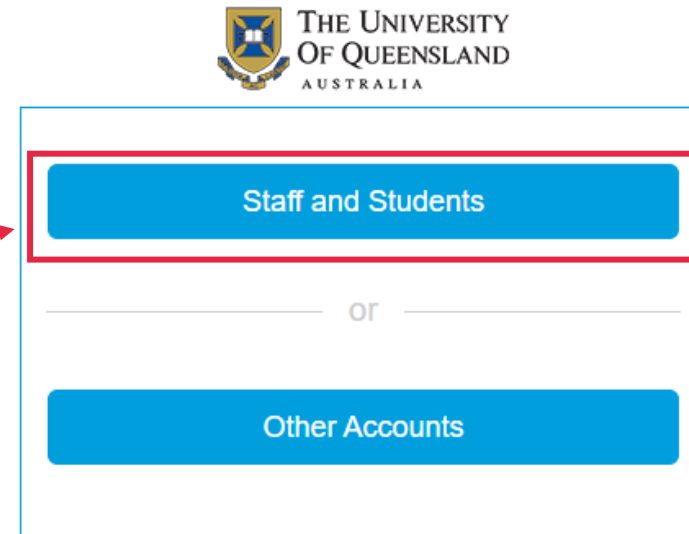
2.1 Logging into the Placement System

To preference for your Year 1 Learning Community, you will need to access the Placement System, InPlace.

You can access the Placement System via [my.UQ](#) or through the below URL:

<https://placements.uq.edu.au/>

Click on the Staff and Students button to log in via 'Single Sign On' (using your UQ student credentials)



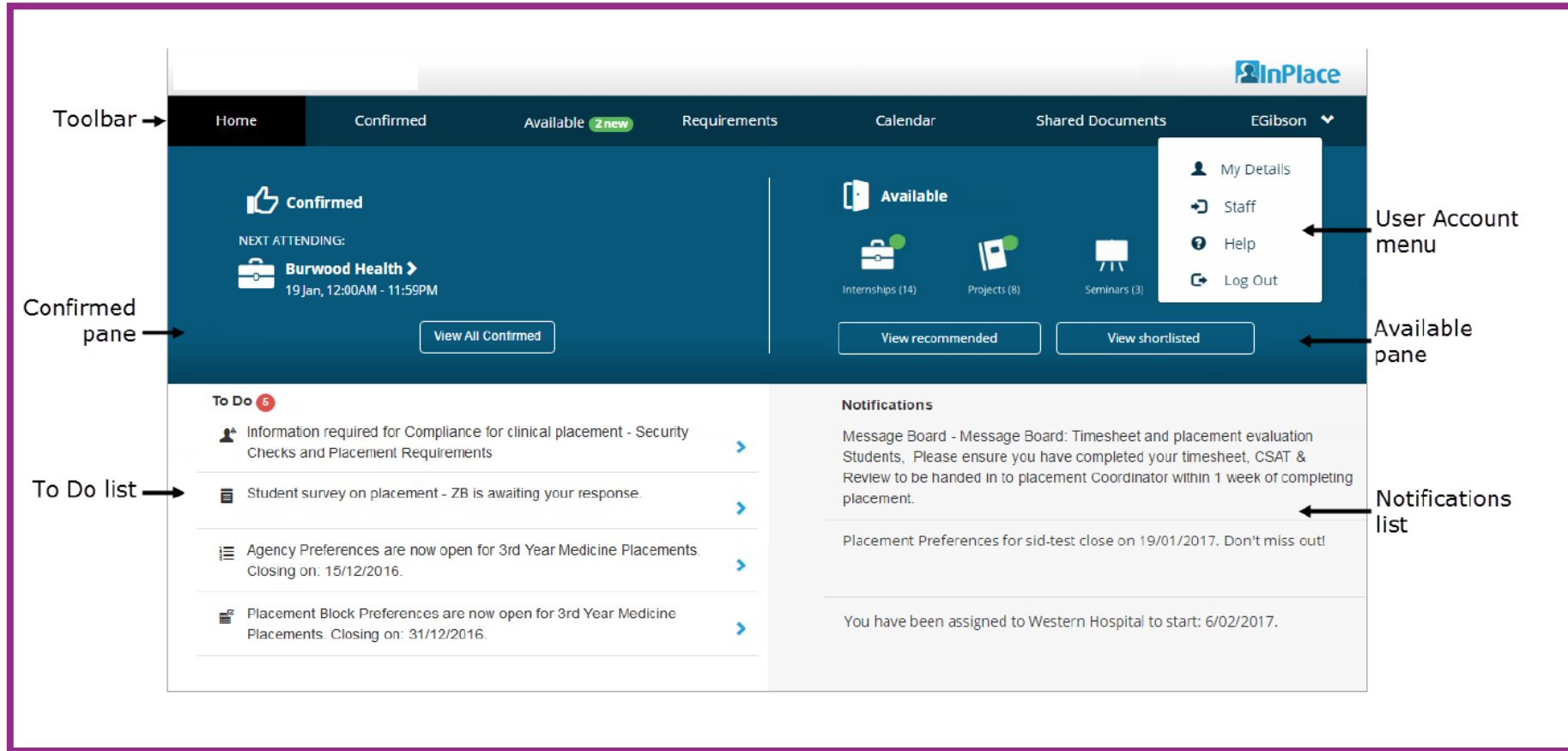
Need help with logging in?

help@its.uq.edu.au

[Quantum Information Technology Cookie Policy](#)

 **InPlace**
Smart Placement Solutions

2.2 Student Home Screen



The screenshot displays the InPlace Student Home Screen. At the top, a dark blue navigation bar (labeled 'Toolbar') contains tabs for Home, Confirmed, Available (with a '2 new' badge), Requirements, Calendar, Shared Documents, and a user profile 'EGibson'. Below the toolbar, the main content area is divided into several sections:

- Confirmed pane:** A section on the left showing 'Confirmed' status with a thumbs-up icon. It lists 'NEXT ATTENDING: Burwood Health' for '19 Jan, 12:00AM - 11:59PM' and includes a 'View All Confirmed' button.
- Available pane:** A section on the right showing 'Available' status with a folder icon. It lists 'Internships (14)', 'Projects (8)', and 'Seminars (3)', along with 'View recommended' and 'View shortlisted' buttons.
- User Account menu:** A dropdown menu on the right side of the Available pane, containing options for 'My Details', 'Staff', 'Help', and 'Log Out'.
- To Do list:** A section on the left below the Confirmed pane, titled 'To Do 6', listing tasks such as 'Information required for Compliance for clinical placement - Security Checks and Placement Requirements', 'Student survey on placement - ZB is awaiting your response.', 'Agency Preferences are now open for 3rd Year Medicine Placements. Closing on: 15/12/2016.', and 'Placement Block Preferences are now open for 3rd Year Medicine Placements. Closing on: 31/12/2016.'.
- Notifications list:** A section on the right below the Available pane, titled 'Notifications', containing messages like 'Message Board - Message Board: Timesheet and placement evaluation Students, Please ensure you have completed your timesheet, CSAT & Review to be handed in to placement Coordinator within 1 week of completing placement.', 'Placement Preferences for sid-test close on 19/01/2017. Don't miss out!', and 'You have been assigned to Western Hospital to start: 6/02/2017.'.

03 Preferencing

How to preference for your
Learning Community in
the Placements System

3.1 Preferencing MD Learning Communities

In the *Placements* system, Learning Communities will not be shown directly, but will be represented by the Home Hospital that is associated with each Learning Community.

In order to complete Learning Community preferencing, you will need to preference based on the corresponding Home Hospital shown below.

Learning Community	Home Hospital you should select within the preferencing system
Central	Royal Brisbane and Women's Hospital
North	The Prince Charles Hospital
South	The Princess Alexandra Hospital
West	Mater Hospital

3.2 Preferencing – where to find it



Note:

Agency preferences =
Learning Community Preferences

To Do **2**



Information required for MED - Ochsner Important Information - To be filled in by Student: >



Provider Preferences are now open for Y1_2023 Allocations (Onshore). Closing on: 3/01/2023 at 1:00 PM.

'Provider Preferences are now open for Y1_2023 Allocations (Onshore)' will appear on your "to do" list in the Placement System once preferencing is open.

3.3 Preferencing – Selecting preferences

[Home](#)

Select Preferences For Y1_2023 Allocations (Onshore)

4 - 4 Preferences Required

Closes 3/01/2023

4 Providers

Mater Hospital - Brisbane Raymond Terrace, South Brisbane, QLD, 4101, AUSTRALIA	<input checked="" type="radio"/>
Princess Alexandra Hospital 199 Ipswich Rd, Woolloongabba, QLD, 4102, AUSTRALIA	<input checked="" type="radio"/>
Royal Brisbane and Women's Hospital Butterfield St, Herston, QLD, 4006, AUSTRALIA	<input type="checkbox"/>
The Prince Charles Hospital 627 Rode Road, Chermside, QLD, 4032, AUSTRALIA	<input type="checkbox"/>

1

Once you've clicked the Agency Preferences link this screen will appear.

1. Select **all** the Home Hospitals displayed by clicking the blue square arrays
2. Click the next button to proceed to the next screen



Note: All Home Hospitals must be selected.

2 Providers

2

3.3 Preferencing – Selecting preferences

[Back](#)

Select the order of preference

Drag to change preference Dismiss

1st	The Prince Charles Hospital	▲▼
2nd	Mater Hospital - Brisbane	▲▼
3rd	Princess Alexandra Hospital	▲▼
4th	Royal Brisbane and Women's Hospital	▲▼

1



Note: You can drag or use the arrows to move the order around

1. Arrange the Home hospitals in your chosen preferencing order
2. Once happy with the order, click the 'submit preferences' button



Note: You can come back and change your preference order at any time until preferencing closes. If you come back to modify your preferences it is important to note that they will be displayed in alphabetical order not the order you preferred in.

✕ Cancel

Submit preferences

2

04 Understanding your Allocation

Where to find, and see
your Learning Community
allocation

4.0 Understanding your allocation

What is my Allocation?

This represents the Learning Community you will be allocated to for the duration of your studies in Brisbane.

Where can I see my allocation?

Your allocation will be visible in the Placements system, in the confirmed pane



Once you have been allocated a Learning Community, it will appear in the confirmed pane on the Placement System Home screen

Contact

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Faculty of Medicine

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CRICOS 00025B