

Ochsner Year 2 → Year 3 Transition Checklist

Task	Due date
Prepare to reapply for Blue Card – Refer to UQ-Ochsner Annual Requirements	ASAP before you leave Brisbane
Check email for your Onboarding Time	Week of 13 th November 2023
Enrol in MyPassword	18 th December 2023
Set up Ochsner email	18 th December 2023
Link UQ & Ochsner email	18 th December 2023
Upload orientation documents	18 th December 2023
Complete health surveys via Ochsner ReadySet Health Portal	18 th December 2023
Complete learning modules via Ochsner OLN	3 rd January 2024
Upload BLS certificate documentation	8 th January 2024
Update personal details on Placements (Emergency contact, Mobile number, Alternate email, Residential address)	8 th January 2024
Submit proof of valid health insurance	8 th January 2024
Complete the Caring Communication Training	12 th January 2024
Submit embossed Prometric Center receipt after sitting USMLE Step 1 to med.ocsStudentAdmin@uq.edu.au	ASAP
Review Student Wellness Resources on Ochsner Blackboard site .	
Reminder – Please ensure you check your emails regularly as important details will be sent from both Ochsner and UQ. As a student, you are responsible for all information sent to your student email addresses.	