



Policy

TITLE: Student Injury/Illness

EFFECTIVE DATE: 1/1/10, Revised 1/2014, Revised 3/8/2022

APPROVER(S): Dean of Medical Education, OCS Head of School

NUMBER: Reference # OCS 400.1

I. Purpose

Ochsner Clinical School and Ochsner Health will ensure maximum protection of all students in the event of an accident or exposure causing injury or illness, which occurs while completing an educational rotation. Ochsner Clinical School and Ochsner Health will offer screening, evaluation and treatment for all injuries in compliance with statutory regulations. This policy outlines student and administrative responsibilities when an injury occurs during completion of an educational activity.

II. Definitions

- A. **Injury** – Any mishap or occurrence associated with clinical activity that results in or could have resulted in the injury or illness. This would include, but is not limited to falls, punctures, strains, or equipment malfunctions.
- B. **Occupational Illness** – Any communicable illness arising out of and in the course of training with Ochsner Clinical School due to exposure to a communicable disease.

III. Policy Statements

In the event of a student's injury or illness, a student should immediately notify his/her clinical rotation supervisor. Clinical rotation supervisors should follow the procedures outlined below:

- a. The student must document the occurrence in the recording system used by the facility at which the student is rotating.
- b. If medical attention is not requested or is refused, the completed form should be sent to the location designated on the form and a copy to the OCS administrative office.
- c. If the student needs/requests medical attention, the clinical rotation supervisor should send the student to the facility's Employee Health Department or designated healthcare provider.
- d. The student may be referred to another health care provider if further medical treatment and/or follow-up care is needed. The student must bring a note from the treating healthcare provider to the Employee Health and Wellness office and provide a copy to the OCS administrative office with results of the illness or injury and treatment timeframes.
- e. Students sent to an Emergency Department for treatment must report to Employee Health or physician/location designated by the clinical rotation supervisor at the

first available opportunity during regular scheduled hours before returning to clinical educational activity.

- f. In all instances, students should email the OCS Administration at med.ocsStudentAdmin@enquire.uq.edu.au to provide details of the incident. This information will be used by OCS Administration to submit to UQ Occupational Health and Safety via the online *Injury, Illness, and Incident Reporting System*.
- g. If the student injury or illness will result in a prolonged absence, the student will refer to the UQ FOM Medical Student Attendance policy, which outlines attendance and rotation guidelines and policies.

IV. Enforcement

Failure to comply with this policy may result in progressive discipline up to and including termination of employment for employees or termination of contract or service for third-party personnel, students or volunteers.