

If you are having difficulty and need assistance, refer to the below information.

### **Computer Login Username & Initial Passwords**

#### **Step 1:**

##### **MyPassword**

- Go to **MyPassword** at <https://mypassword.ochsner.org/>
- Use your **Ochsner User ID** and temporary password (which you received via email) to complete the enrollment process.
- You will use your new password for anything that requires your Ochsner User ID as the username.

Your password will **expire every 90 days**. When you receive the notice, go to *MyPassword* to change your password before the expiration date. **Enrolling in *MyPassword* now will prevent inconvenience when your password expires.**

#### **Step 2:**

##### **OHSLink**

- Login to **OHSLink** using your **Ochsner User ID** and your new password you created in MyPassword.

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### **Contact Information & FAQs**

#### **Epic Access**

- In order to receive access to the Epic System, you **must** first complete the Epic Modules in OWL (Ochsner Workday Learning) the direct link is <https://www.myworkday.com/wday/authgwy/ochsner/login.html?returnTo=%2fochsner%2flearning>.
- You do **NOT** get instant access to Epic as soon as you complete the modules. Epic Security must unlock your access. Please allow at least one business day for this to be done.

For assistance accessing the **Epic System** (after completing modules & exams) – Contact [EpicSecurity@ochsner.org](mailto:EpicSecurity@ochsner.org) or 842-EPIC (2EPIC)

**Ochsner ID Swipe Access Not Working** – Contact [med.ocsStudentAdmin@uq.edu.au](mailto:med.ocsStudentAdmin@uq.edu.au) or the [Senior Education Program Manager](#) for your rotation.

#### **The following applications can be accessed using OHSLink:**

- Ochsner Workday Learning (OWL) – Orientation & Epic Training Modules
- Ochsner Medical Library
- Epic
- Ochweb

## Web Links

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- **Ochsner Workday Learning (OWL)** - <https://www.myworkday.com/wday/authgwy/ochsner/login.html?returnTo=%2fochsner%2flearning>
- **OHSLink** – <https://ohslink.ochsner.org>
- **IS Service Desk** - <https://thehub.ochsner.org/>
- **UQ-Ochsner Website** - <https://medical-school.uq.edu.au/ochsner-students>
- **Ochsner Email** - <https://webmail.ochsner.org>
- **Ochsner Student Administration** – [med.ocsStudentAdmin@uq.edu.au](mailto:med.ocsStudentAdmin@uq.edu.au)



**Information Services Help Desk – 504-842-3610**