

Required Documentation Checklist

This checklist is for the applicant's information/record only. Detailed information on each requirement can be found on the [Inbound Electives website](#).

Note: All supplied documentation must be in English.

INITIAL APPLICATION		Date Completed
1	Official academic transcript	.../.../20...
2	Completed Medical Elective Authorisation form	.../.../20...
3	English requirements (if required). Please provide: a) Statement of English language proficiency OR b) IELTS test results	.../.../20...
4	Online Inbound Elective application submitted	.../.../20...
5	Application fee of AU\$100 paid and receipt received	.../.../20...
POST ACCEPTANCE		Date Completed
6	Placement offer letter received via email	.../.../20...
7	Placement acceptance sent to the Placements team within 7 days of offer	.../.../20...
8	Elective fee of AU\$1,000 paid and receipt received	.../.../20...
9	Blue Card. Please provide: a) Completed Blue Card application form & Confirmation of Identity form OR b) Copy of current Blue Card	.../.../20...
10	Insurance Evidence. Please provide: a) Public Liability certificate/policy (AUD\$20 million per occurrence for public liability) AND b) Medical Indemnity certificate/policy (AUD\$10 million per occurrence for professional indemnity insurance)	.../.../20...
Queensland Health Requirements		
11	Queensland Health Student Orientation Checklist	.../.../20...
12	Immunisation Evidence. Please provide: a) Queensland Health VPD Evidence Form AND b) TB Risk Assessment Questionnaire	.../.../20...
13	Student Deed Poll. Please provide: a) Domestic Student Deed Poll OR b) Overseas Student Deed Poll	.../.../20...

The post acceptance documentation is to be submitted as soon as possible after accepting your offer, and no later than four weeks prior to the start of your elective placement. If documentation is not received by the due date, your offer will be withdrawn.

All Inbound Elective enquiries should be directed to the Faculty of Medicine's Placement Team on med.placements@uq.edu.au